

## JOB DESCRIPTION

**Post Title:** Instrumental/Vocal Teacher (Variable Hours)

**Scale/Grade:** **£16.47 - £24.77 per hour** based upon FTE Salary of £20,558 - £30,909 (Sessional hourly rate is made up of 87.93% Basic Hourly Pay Element and 12.07% Holiday Pay Element).

**Reporting To:** Music Education Leader (with supervision in terms of Observation and some performance management carried out by an Instrumental Music Teacher with responsibility)

**Responsible For:** Delivery of instrumental music education

### **Main Purpose of Job:**

- To visit schools and provide tuition to individuals, groups and classes, undertaking planning and preparation, providing written assessments, reporting on the progress of pupils and preparing them for performance and examination as required.
- To represent Severn Arts and the Music Education Hub positively in line with the National Plan for Music Education.

### **Responsibilities, Duties and Tasks:**

- To positively motivate young musicians and to provide tuition to them to achieve the highest standards of technical competence and musical awareness according to their ability, with energy, enthusiasm and a sense of fun.
- To work effectively with pupils of various abilities, in different school situations and in group and individual lessons.
- To encourage and persuade pupils to take part in local Area Music Centre activities as soon as they are able and to participate in other school and Severn Arts ensemble activities as and when appropriate.
- To be a part of Worcestershire's Music Education Hub
- To signpost pupils, as appropriate, to other resources available within Worcestershire's Music Education Hub

- To maintain records, write meaningful reports and monitor resources, performing such tasks efficiently and within a reasonably designated time frame.
- To support and engage positively with delivering new tuition projects developed by the Service.
- To identify opportunities for recruitment and to organise and take part in related activities (e.g. demos, concerts, parents' evenings) in order to support the development of music education opportunities for all.

## General Duties:

- To maintain personal and professional development to meet the changing demands of the job, participate in appropriate training activities and encourage and support staff in their development and training.
- To undertake such other duties, training and/or hours of work as may be reasonably required and which are consistent with the general level of responsibility of this job.
- To undertake health and safety duties commensurate with the post and/or as detailed in the Directorate's Health and Safety Policy.

## Contacts:

In all contacts the post holder will be required to present a good image of Severn Arts as well as maintaining constructive relationships.

Internal: Schools, teacher colleagues, Severn Arts staff.

External: Pupils, parents, partners in Worcestershire's Music Education Hub.

## Notes:

- This post is subject to a criminal record check under the arrangements established by the Disclosure and Barring Service.
- Severn Arts reserves the right to alter the content of this Job Description, after consultation, to reflect changes to the job or services provided, without altering the general character or level of responsibility.
- Reasonable adjustments will be considered as required by the Equality Act.
- The duties described in this Job Description must be carried out in a manner which promotes equality of opportunity, dignity and due respect for all employees and service users.

# SevernArts

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