



## **Data processing within the Young Sounds Connect programme**

### **Background**

The Department for Education (DfE) has appointed Young Sounds UK to be the lead delivery partner of the [Music Opportunities Pilot](#), an important piece of work from the last National Plan for Music Education. Up to 1000 pupils from disadvantaged backgrounds or with SEND will get targeted support to unlock their musical potential, in a scheme designed to break down the barriers to opportunity and advance their talent.

The pilot will expand Young Sounds UK's existing programme – Young Sounds Connect – which offers pupils across primary and secondary schools the opportunity to learn to play an instrument of their choice or how to sing to a high standard by providing free lessons and supporting young people to progress, including taking music exams.

The aim of the pilot is to understand the effectiveness of different programme elements in sustaining the musical learning of young people – including access to free lessons, attendance at termly musical events, and support from a trained mentor amongst others. The effectiveness of these elements is being measured by the DfE and their appointed evaluation body, [the National Centre for Social Research](#). In order to produce a robust and detailed picture of the programme, Young Sounds UK are required to collect a thorough data set for each student via Hub partners.

In addition to the DfE's monitoring and evaluation of the project, Young Sounds will carry out its own evaluation of the work, and co-funders of the programme will receive anonymised aggregate statistics drawn from the data set.

### **Data Protection**

For the purposes of data protection legislation, Young Sounds UK and the hub are considered Joint Controllers of the personal data collected and processed as part of this programme.

The processing of personal data is necessary for the effective administration, management and evaluation of the programme.

The data is being processed under the Legitimate Interests lawful basis of Article 6 of the UK GDPR.



Where applicable, the condition for processing special category data under Article 9 of the UK GDPR is Explicit Consent. Information on ethnicity and disability is requested from the data subjects on a voluntary basis. The data subjects are not obliged to provide the information and benefits to them are not affected if they decline to do so.

Types of personal data being collected include:

- Name and contact details of pupils
- Age and year group of participating pupils
- Demographic information on pupils
- UPN
- Which school the pupil is attending
- Name and contact details of a parent/guardian

### **Data Security**

Programme data will be stored in Young Sounds' Salesforce system. This has several key security features:

- Salesforce is cloud hosted, meaning it is kept up-to-date automatically and doesn't rely on manually applied security fixes etc
- All user accounts on the system require a strong password and MFA, and each account is tied to a Young Sounds email account hosted on MS365 which also has strong password and MFA requirements
- Objects containing sensitive information such as demographic data have permissions restricted, so that only staff who need to either edit data or generate reports on it for the purposes above have access
- Each geographical area in which the Connect programme operates has its data siloed so that the delivery hubs in one area cannot see another area's data
- The UPN, once entered, will not be visible on the Salesforce user interface and this field will only be used to generate reports to the DfE. This means that staff will not be able to link a UPN to a pupil once it is in the system.